



Staff Development – Virtual New Employee Orientation
January 1, 2025 – December 31, 2025

<u>Day 1</u>	<u>Day 2 General</u>	<u>Day 2 Mgr/Sup</u>	<u>Day 3 SEIU 1021</u>		<u>Day 1</u>	<u>Day 2 General</u>	<u>Day 2 Mgr/Sup</u>	<u>Day 3 SEIU 1021</u>
1/13/25	1/14/25	1/14/25			7/28/25	7/29/25	7/29/25	7/30/25
1/27/25	1/28/25				8/11/25	8/12/25		8/13/25
2/10/25	2/11/25	2/11/25	2/12/25		8/25/25	8/26/25	8/26/25	8/27/25
2/24/25	2/25/25		2/26/25		9/8/25	9/9/25		9/10/25
3/10/25	3/11/25	3/11/25	3/12/25		9/22/25	9/23/25	9/23/25	9/24/25
3/24/25	3/25/25		3/26/25		10/6/25	10/7/25		10/8/25
4/7/25	4/8/25	4/8/25	4/9/25		10/20/25	10/21/25	10/21/25	10/22/25
4/21/25	4/22/25		4/23/25		11/3/25	11/4/25		11/5/25
5/5/25	5/6/25	5/6/25	5/7/25		11/17/25	11/18/25	11/18/25	11/19/25
5/19/25	5/20/25		5/21/25		12/1/25	12/2/25		12/3/25
6/2/25	6/3/25	6/3/25	6/4/25		12/15/25	12/16/25	12/16/25	12/17/25
6/16/25	6/17/25		6/18/25		12/29/25	12/30/25		12/31/25
6/30/25	7/1/25	7/1/25	7/2/25					
7/14/25	7/15/25		7/16/25					

Staff will report to their new employee orientation at 8:30am on the Monday (pending Holiday) of the payroll start date.

Day 1 – All staff

8:30-10:00 – New Employee Orientation
 10:00-10:45 – Public Service Ethics
 11:00-12:30 – Diversity, Respect & Inclusion
 12:30-130 – Lunch Dismissal
 1:30-3:00 – Intro to Benefits (Pension Plan/SJCERA, Deferred Compensation/Nationwide, HR Benefits)
 3:00-3:30– Day 2 Walk-Through
 3:30-4:00 – Labor Organization Presentations

Day 2 – Non-Supervisors

8:30- 9:30 – Cyber Security
 9:30-10:00 – Emergency Preparedness
 10:00-12:30 – Discrimination & Harassment Prevention
 12:30-1:30 – Lunch Dismissal
 1:30-4:30 - Workplace Violence Prevention

Day 2 – Supervisors

8:30-12:30 - Workplace Violence Prevention
 12:30-1:30 – Lunch Dismissal
 1:30-3:30 – Discrimination & Harassment Prevention
 3:30-4:00 – Emergency Preparedness
 4:00-4:30 – Cybersecurity

Day 2 – Non-Supervisors (1/28; 5/20; 9/9 ONLY)

8:30- 11:30 – Workplace Violence Prevention
 11:30-12:30 – Cyber Security
 12:30-1:30 – Lunch Dismissal
 1:30-2:00 – Emergency Preparedness
 2:00-4:30 – Discrimination & Harassment Prevention

Day 3- SEIU 1021 In-Person Meeting

4:00pm – 4:30pm – San Joaquin General Hospital in the
 Doctor's Dining Room (Inside SJGH Cafeteria)