



engage

January 2025 TRAINING ALERT

To enroll, please contact your Department Training Processor.

To see full course listings or descriptions, visit sjcengage.com

COURSE TITLE	DATE	TIME
HR0814 HRLA: Understanding the Internal Structure	January 9	9:00AM - 12:00PM
HR0030 HRLA: Intro to the Role of the Leader	January 9	1:30PM - 4:30 PM
HR0047 New Employee Orientation	January 13	8:30AM - 10:00AM
HR0130 Diversity, Respect & Inclusion	January 13	11:00AM - 12:30PM
HR0001 New Employee Benefits	January 13	1:30PM - 3:30PM
HR0119 Workplace Violence Recognition & Prevention– MNG/SUP	January 14	8:30AM - 12:30PM
HR0117 Workplace Violence Recognition & Prevention– Gen	January 14	1:30PM - 4:30 PM
HR0100 HRLA: Civil Service	January 16	SELF– GUIDED
HR0780 HRLA: Union Relations for Managers	January 16	1:30PM - 4:30PM
HR0676 Accident Investigation	January 21	9:00PM—12:00PM
HR0866 Anthem: Business Etiquette	January 22	9:00AM - 10:00PM
HR0052 HRLA: RM: What Every Manager Should Know	January 23	9:00PM—12:00PM

COURSE TITLE	DATE	TIME
HR0101 HRLA: Leave Administration	January 23	1:30PM - 4:30PM
HR0047 New Employee Orientation	January 27	8:30AM - 10:00AM
HR0130 Diversity, Respect & Inclusion	January 27	11:00AM - 12:30PM
HR0001 New Employee Benefits	January 27	1:30PM - 3:30PM
HR0117 Workplace Violence Recognition & Prevention– Gen	January 28	1:30PM - 4:30 PM
HR0881 HRLA: Budget Basics	January 30	9:00AM - 12:00PM
HR0815 HRLA: Payroll, PeopleSoft & FSLA	January 30	1:30PM - 4:30PM

