



engage

FEBRUARY 2024 TRAINING ALERT

To enroll, please contact your Department Training Processor.

To see full course listings or descriptions, visit sjcengage.com

COURSE TITLE	DATE	TIME
HR0070 HRLA : EEO - DISCRIMINATION & HARASSMENT PREVENTION	FEBRUARY 1	SELF-GUIDED
HR0815 HRLA: PAYROLL, PEOPLESFT & FLSA	FEBRUARY 1	1:30PM - 4:30PM
HR0176 EXPERIENCED DRIVER 4	FEBRUARY 6	9:00AM - 12:00PM
HR0867 ANTHEM: KINDNESS	FEBRUARY 7	11:00AM - 12:00PM
HR0027 HRLA: HIRING & INTERVIEW SKILLS	FEBRUARY 8	9:00AM - 12:00PM
HR0057 HRLA: SJC PERFORMANCE EVALUATION GUIDELINES	FEBRUARY 8	1:30PM - 4:30PM
HR0047 NEW EMPLOYEE ORIENTATION	FEBRUARY 12	8:30AM - 10:00AM
HR0130 DIVERSITY, RESPECT & INCLUSION	FEBRUARY 12	11:00AM - 12:30PM
HR0001 NEW EMPLOYEE BENEFITS	FEBRUARY 12	1:30PM - 3:30PM
HR0119 WORKPLACE VIOLENCE RECOGNITION & PREVENTION - MNG/SUP	FEBRUARY 13	8:30AM - 12:30PM
HR0117 WORKPLACE VIOLENCE RECOGNITION & PREVENTION - GENERAL STAFF	FEBRUARY 13	1:30PM - 4:30PM
HR0008 HRLA: COMMUNICATION & CONFLICT	FEBRUARY 15	9:00AM - 12:00PM

COURSE TITLE	DATE	TIME
HR0029 HRLA: INTRO TO PROGRESSIVE DISCIPLINE	FEBRUARY 15	1:30PM - 4:30PM
HR0047 NEW EMPLOYEE ORIENTATION	FEBRUARY 26	8:30AM - 10:00AM
HR0130 DIVERSITY, RESPECT & INCLUSION	FEBRUARY 26	11:00AM - 12:30PM
HR0001 NEW EMPLOYEE BENEFITS	FEBRUARY 26	1:30PM - 3:30PM
HR0117 WORKPLACE VIOLENCE RECOGNITION & PREVENTION - GENERAL STAFF	FEBRUARY 27	1:30PM - 4:30PM
HR0816 DFLS: UNDERSTANDING THE COUNTY STRUCTURE	FEBRUARY 29	9:00AM - 12:00PM
HR0817 DFLS: SO YOU WANT TO BE A SUPERVISOR?	FEBRUARY 29	1:30PM - 4:30PM

