



# October Training Alert

## HR0814: HRLA UNDERSTANDING THE INTERNAL STRUCTURE

OCTOBER 5  
9:00AM - 12:00PM - VIRTUAL

## HR0030: HRLA INTRO TO THE ROLE OF THE LEADER

OCTOBER 5  
1:30PM - 4:30PM - VIRTUAL

## HR0130: DIVERSITY, RESPECT & INCLUSION

OCTOBER 9  
11:00AM - 12:30PM - VIRTUAL

## HR0001: NEW EMPLOYEE BENEFITS

OCTOBER 9  
1:30PM - 3:30PM - VIRTUAL

## HR0047: NEW EMPLOYEE ORIENTATION

OCTOBER 9  
8:30AM - 10:00AM - VIRTUAL

## HR0117: WORKPLACE VIOLENCE PREVENTION - GENERAL STAFF

OCTOBER 10  
1:30PM - 4:30PM - VIRTUAL

## HR0100: HRLA CIVIL SERVICE

OCTOBER 12  
SELF-GUIDED: [sjcengage.com](http://sjcengage.com)

## HR0780: HRLA UNION RELATIONS FOR MANAGERS

OCTOBER 12  
1:30PM - 4:30PM - VIRTUAL

## HR0176: EXPERIENCED DRIVER 4

OCTOBER 17  
9:00AM - 12:00PM - VIRTUAL

## HR0052: HRLA RM: WHAT EVERY MANAGER SHOULD KNOW

OCTOBER 19  
9:00AM - 12:00PM - VIRTUAL

## HR0101: HRLA LEAVE ADMINISTRATION

OCTOBER 19  
1:30PM - 4:30PM - VIRTUAL

## HR0130: DIVERSITY, RESPECT & INCLUSION

OCTOBER 23  
11:00AM - 12:30PM - VIRTUAL

## HR0001: NEW EMPLOYEE BENEFITS

OCTOBER 23  
1:30PM - 3:30PM - VIRTUAL

**To enroll, please contact your Department Training Processor.**

To see full course listings or descriptions, visit [sjcengage.com](http://sjcengage.com)



# October Training Alert

## HR0047: NEW EMPLOYEE

### ORIENTATION

OCTOBER 23

8:30AM - 10:00AM - VIRTUAL

## HR0117: WORKPLACE VIOLENCE

### PREVENTION - GENERAL STAFF

OCTOBER 24

1:30PM - 4:30PM - VIRTUAL

## HR0119: WORKPLACE VIOLENCE

### PREVENTION - MNG/SUP

OCTOBER 24

8:30AM - 12:30PM - VIRTUAL

## HR0070: HRLA EEO: DISCRIMINATION

### & HARASSMENT PREVENTION

OCTOBER 26

SELF-GUIDED: [sjcengage.com](http://sjcengage.com)

## HR0815: HRLA PAYROLL, PEOPLESOFT

### & FSLA

OCTOBER 26

1:30PM - 4:30PM - VIRTUAL

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