

Mental Health Specialist Apprenticeship

Compensation and Benefits

Program Title	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5
MENTAL HEALTH SPECIALIST APPRENTICE	1792.06	1881.67	1975.75	2074.54	2178.27

Employees selected as the Mental Health Specialist Apprentice whose base salary is below the salary identified for the Mental health Specialist Apprentice will receive a supplement for hours worked to ensure compensation is equal to the Mental Health Specialist Apprentice. This supplement will be added as an additional payment to the regular salary of the employees' current classification as outlined in the program details.

Education Component

San Joaquin County is dedicated to providing its employees with a great opportunity for advancing their career and furthering their educational aspirations. San Joaquin County Human Resources has partnered with San Joaquin Delta College to offer a 45 unit Mental Health Specialist Certificate program to the incumbent staff who are selected to participate in the apprenticeship program.

Supplemental Questions

In addition to the standard application, responses to the following questions will be required:

1. What is your main inspiration for applying to this program?
2. How does this specific apprenticeship classification align with your career goals?

Application and Selection

To apply, submit a completed application, written approval/endorsement from direct supervisor and supplemental questionnaire to apprenticeships@sjgov.org on or before the final filing date. Applicants who meet the minimum qualifications will be invited to participate in a selection process. If you have any questions, please contact SJC Engage Staff Development at (209) 468-3370 or email apprenticeships@sjgov.org

Final Filing Date: **June 2, 2023**



Eligibility Components

Status: Permanent civil service status or 1,040 hours worked in probationary part-time or temporary status position.

Experience: One year as a San Joaquin County Employee in good standing based on your last performance appraisal. Please note-some PT staff will not have evaluations.

Education: Must be eligible to enroll in and maintain good academic standing and attendance in the San Joaquin Delta College certificate program for Mental Health Specialist as outlined in the apprenticeship agreement offer. Must have a high school diploma or GED.



Equal Opportunity Employer

Human Resources
44 N. San Joaquin Street
Third Floor, Suite 330
Stockton, California 95202
Phone: (209) 468-3370

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San Joaquin County Workforce Development Opportunity Mental Health Specialist Apprentice

About the opportunity

The San Joaquin County Healthcare Service Division is seeking interested current San Joaquin County employees from any classification or department who is interested in participating in our incumbent apprenticeship program designed to train staff to obtain the entry level skills to perform the work of a Mental Health Specialist I. The chosen participants will participate in a 3-year program that holds both on the job experience as well as an education component. The incumbent will commit to the 3-year program and will be required to have regular meetings and updates regarding the programs process.

The ideal candidate

The ideal apprentice will have strong project management and leadership abilities. They will have a high level of interest in obtaining a career in the healthcare Services Division . This incumbent will need to be willing to commit to a program that requires completion of a Mental Health Specialist Certificate program with our Local Education Agency (LEA) and balance the work of their normal responsibilities along with their on the job training hours within Healthcare Services Behavioral Health program and their education commitments.

About the department

The Health Care Services Agency provides quality care and services to residents of San Joaquin County. In the course of fulfilling our governmental mandate, we advocate for the comprehensive physical and psychological health needs of the disadvantaged, for good public health and for accessible services for all. We educate health professionals who serve our community and through our service, improve the health in the community as a whole.

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Mental Health Specialist Apprentice

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TYPICAL DUTIES:

- Learns to provide direct patient care to clients in a 24-hour psychiatric facility or day treatment program; observes patients physical and psychological status; helps evaluate progress; records clinical notes on patient.
- Learns to assist professional staff in developing and modifying treatment plans; implements treatment plans.
- Learns to provide case management to mentally ill or elderly clients under the supervision of a team leader or experienced case manager; may provide counseling, money management or other related services.
- Assists in arranging for and providing transportation for clients.
- Learns to provide basic client counseling in groups as well as on an individual basis.
- Learns to perform administrative duties as required.

Minimum Qualifications

Knowledge of: Basic knowledge or interest in concepts of mental illness, mental health and substance abuse; techniques of dealing with the physical, emotional and social needs of emotionally disturbed individuals or substance abusers; clinical terminology.

Ability to: Learn to develop and maintain the confidence and cooperation of clients and patients; learn to recognize symptoms of mental or emotional disorders and substance abuse; analyze situations accurately and take appropriate action; understand and follow oral and written instructions; express ideas clearly and concisely both orally and in writing; establish and maintain effective working relationships.

Physical and Mental Requirements: Mobility – frequent operation of a keyboard, sitting for extended periods, walking and stair climbing; frequent driving may be required; occasional standing for long periods of time; frequent lifting of 5 pounds or less; rarely to infrequently lifting up to 50 pounds; infrequently pushing/pulling in excess of 20 to 30 pounds; infrequently balancing, stooping/bending, and/or crouching/squatting as required in a behavior management situation; Visual – constant use of overall vision, hand/eye coordination, depth perception and reading/close-up work; frequent need for color perception and field of vision/peripheral; Dexterity – frequent holding, reaching, grasping, repetitive motion and writing; Hearing/Talking – constant hearing of normal speech, talking in person and talking on the telephone; frequent hearing on a telephone/radio; occasional hearing of faint sounds and talking over a public address system; Emotional/Psychological Factors – constant public contact, decision-making and concentration; frequent exposure to emergency situations; occasional exposure to trauma, grief or death; Environmental and Other Conditions – occasional to frequent need to adapt to changing work environments; frequent work with persons who may exhibit aggressive behaviors and who may be infected with communicable diseases; occasional exposure to noise, varied outdoor weather conditions; occasional working alone, working shifts to include weekends/nights/holidays, and/or work-related travel.

San Joaquin County complies with the Americans with Disabilities Act and, upon request, will consider reasonable accommodations to enable individuals with disabilities to perform essential job functions.