



April 4, 2023

MEMORANDUM

TO: Incumbent Worker Apprenticeship Program Master Committee
FROM: Oriana Maghoney, Staff Development Coordinator – Human Resources
RE: Proposed Timeline and action items for the BHS 2023 Apprenticeship Launch

San Joaquin County is very excited to move forward with the implementation of our second program launch for the Incumbent Apprenticeship program for the classification of Mental Health Specialist within our Behavioral Health Services Division. Estimated timeline:

| <i>Due Date</i> | <i>Task</i> | <i>Assigned To</i> |
|------------------------|--|---|
| May 18, 2023 | Post the opportunity and open the application process | Oriana Maghoney, San Joaquin County |
| June 2, 2023 | Application submission deadline 5:00pm | |
| June 9, 2023 | Deadline to inform applicants of status | Oriana Maghoney, San Joaquin County |
| June 20-22, 2023 | Conduct Initial Interviews | Oriana Maghoney, HR Staff |
| June 26-28, 2023 | Conduct final panel interviews | Oriana Maghoney, BHS Rep, Delta College Rep |
| July 5, 2023 | Inform Candidates of status & make offers | Oriana Maghoney |
| July 26, 2023 | Committee Mtg: Introduction of Program Participants | All subcommittee members & Program Participants |
| TBD??? | Participants enroll in San Joaquin Delta College | Delta College Rep |
| TBD??? | Fall Classes Begin | San Joaquin Delta College |

**Please note that this is an ambitious timeline and that some of the dates, tasks and assignments would shift. Additional steps to reach the goals are not outlined.*